



Itinerary Receipt

Today's date: 5/25/2018
Itinerary number: 25932067163

Booking ID: KHVWMMR
Account holder: Matthew Hoffman (mhoffman@zendesk.com)
Zendesk, Inc.
1019 Market St.
San Francisco, CA 94103

Note: This receipt only includes transactions which were charged through Egencia. Please contact the vendor directly if you need additional receipts. Only transactions up to 5/24/2018 are included.

Flights

Transactions up to 5/13/2018 have been reconciled with the Airlines Reporting Corporation (ARC). ARC does not reconcile fee charges / refunds.

Flight purchase - Out of policy - May 21, 2018
Hoffman, Matthew - Ticket number: 7147854836

Company settings

Department:	510		
Legal Entity:	Zendesk, Inc.	Home Office::	Madison
Reason for Trip:	Customer Visit	Detailed Description:	SAE trip with Bill
Visiting another Zendesk office:	No		

Out of policy reason: Last minute meeting came up (AF)

Delta 3528 (Mon May 21, 2018) - MSN-DTW, Economy/Coach Class (M)

Delta 2713 (Mon May 21, 2018) - DTW-BDL, Economy/Coach Class (M)

Delta 2265 (Thu May 24, 2018) - BOS-DTW, Economy/Coach Class (Y)

Delta 2217 (Thu May 24, 2018) - DTW-MSN, Economy/Coach Class (Y)

	Base fare	\$1,401.59
	Taxes & airline fees	\$150.72
	May 21, 2018 9:58 AM [Visa 9599]	\$1,552.31
Egencia fee charge: Air booking fee	May 21, 2018 9:56 AM [Central bill: American Express 1008]	\$7.00
	Total flight charges	\$1,559.31